

acypaa facility proposal

Summary:

Briefly describe the usage plan for your location(s)

Facility Name(s):

Proposed Dates:

Room Rate(s):

Room Block:

	THU	FRI	SAT	SUN
Guest Rooms				

Food & Beverage Minimum:

Coffee:
Price per gallon

Sliding Scale:

A sliding scale is the cost of meeting space dependent on the percentage of room nights filled

Room Nights Actualized	Rental Cost

Audio/Visual Cost Estimate:

Does your facility allow outside AV vendors?

Yes

No

Main Meeting Theatre Style Seating Capacity:

	THU	FRI	SAT	SUN
Capacity				

Transportation

Will your facilities require transportation?

Yes

If yes, please briefly explain how your committee will need to use transportation:

No

Parking Cost:

Per day